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| **Project:** | | *AHI App Development* | **Change ID:** | *0005* |
| **Date Requested:** | | *1 Aug 20xx* | **Requested By:** | *Ram Samuels* |
| **PM:** | | *Cary Manning* | **Requestor Email:** | *RamS@AHI.net* |
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| **Decision:** | | *Pending* | **Decision Date:** | *7 Aug 20xx* |
|  | | Accepted, Accepted with Modifications, Rejected, Deferred,  Further Analysis Required |  |  |
| **Proposed Change:** | | | |
| Two additional data feed sources have been identified. Request these data feeds be incorporated as inputs to the App. Preliminary review indicates these data feeds will add $2500 to the project cost. Time to gain licensing and activation is estimated at two weeks. | | | |

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| **Reason for Change:** |
| * The first data feed will provide advanced global sales data in the skin care product industry. In addition, updates are made weekly. * The second data feed will provide better demographic analytics to segment and position our products effectively. |

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| **Impact Analysis:** |
| Work Products: Requires changes to data architecture and app functionality.  Quality: Increases data accuracy; additional testing required.  Schedule: Delays due to licensing (2 weeks) and additional development time.  Scope: Expands project scope; risk of scope creep.  Budget: Adds $2,500 to the project cost; potential ROI from improved data.  People/Resources: May need extra resources or training; potential conflicts with other projects.  Risks: Licensing delays, integration challenges, and budget overruns. |

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| **Implementation Options:** |
| Integrate As-Is: Proceed with both feeds; risks include schedule delays and budget overruns.  Phased Integration: Integrate one feed first; minimizes immediate impact but delays full benefits.  Reject or Defer: Keep current schedule and budget; forgo benefits for now. |

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| **Decision:** | | |
| Decider(s) Name: | Date | Comments/Modifications |
| CEO (Mary Lin) | 7 Aug 20XX | Further Analysis Required |
| **Decision Notes:** Reasons for Decision. Decision follow-up actions necessary. | | |
| *Decision: Further analysis recommended.*  *Reason: Need to balance impact on budget and schedule against potential benefits.*  *Follow-Up: Conduct cost-benefit analysis and refine the plan based on stakeholder feedback.* | | |

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| **Close-Out Checklist (As Applicable):** | |
|  | Change Logged in Change Log (all changes, regardless of decision, must be recorded) and Posted on Project Site |
|  | Scope Document and other Key Project Documentation Updated |
|  | Design document, test plan, test cases, training notes, and others updated |
|  | Schedule and budget updated |
|  | Status Report Updated |
|  | Change Communicated to Stakeholders |